

**MINUTES FOR MEETING OF THE
CHESTER PARKING AUTHORITY BOARD
November 18, 2021**

The Chester Parking Authority Board of Directors convened in regular session on Thursday, November 18, 2021, at 10:31 AM, in Chester City Hall, 1 Fourth Street, Chester, PA 19013. The meeting was available virtually through Zoom, which was available to the public.

The Acting Chairman called the meeting to order. A quorum was declared present.

Duane Lee	Acting Chairman
Marnie Hudson	Acting Vice-Chairwoman (Virtually)
Elease Elam	Acting Secretary (Virtually)
William Al Jacobs, Esquire	Solicitor
Janell Brown	Recording Secretary
Erwin Lanier	Project Manager

Approval of the Minutes

The Minutes of the October 21, 2021 Board Meeting were approved.

On motion of Ms. Hudson, seconded by Ms. Elam. The following vote was taken: Yeas: Haynes, Elam and Lee. Nays:0

Public Comment

There was no public comment at this time.

Monthly Report

Erwin Lanier, Project Director, wanted to reinforce a few items of concern regarding holiday enforcement. There are only 6 days throughout the year that there is no enforcement of safety, zone or meter violations. With the holidays approaching there is no enforcement on Thanksgiving and Christmas.

Mr. Lanier wanted to provide an update on the Residential Parking Permit (RPP) Zones, stating since Chester Parking does enforce Citywide, residents have made several requests to have RPP zones in their neighborhood. Mr. Lanier advised residents to call into Chester Parking with their request. Chester Parking will establish the zone, will advertise and get it approved and so then enforcement can begin so residents will have an opportunity to park in their neighborhoods. Currently, there are 4 zones which have been very proactive over the last 2 ½ - 3 years, so you just call Chester Parking to get that started.

Mr. Lanier stated again they do enforce Citywide, enforcement includes safety violations, meters and residential parking zones. Chester Parking officers work different shifts which start at 6 AM to 9 PM, with meter parking enforcement stopping at 6 PM.

Mr. Lanier encouraged people to go to chesterparking.com, select my pango.com and register with either a credit card or bank card. Once registered you will always be able use My Pango anywhere in the country. The app allows you to add time without having to come back to the meter.

Mr. Lee asked Mr. Lanier to provide the phone number.

Mr. Lanier stated the number for Chester Parking is 484-480-4423.

Recording Secretary proceeded to read the Resolutions.

1. Approval of to impose violation fee for vehicle leasing and rental agencies –

Resolution:

That it does hereby impose a violation fee not to exceed one dollar (\$1.00) per parking violation, to cover the administrative costs payable by any vehicle leasing or vehicle rental agency.

FURTHER, said fee is contingent upon the name and address being provided by said company for the renter/lessee.

FURTHER, if said information is inaccurate the vehicle leasing or rental agency shall remain liable for the violation charged.

On motion of Ms. Hudson, seconded by Ms. Elam. The following vote was taken: Yeas: Hudson, Elam and Lee. Nays:0

2. Approval of establishment of Residential Parking Zone 4 –

Resolution:

WHEREAS, the City of Chester has established the Chester Parking Authority; and

WHEREAS, among its duties, the Chester Parking Authority has been charged with the responsibility of establishing residential parking zones under Article 511.56 of the Codified Ordinances of the City of Chester; and

WHEREAS, the Chester Downtown Business District has a need for said regulation.

NOW, THEREFORE, THE BOARD OF THE CHESTER PARKING AUTHORITY DOES RESOLVE:

That it does hereby establish the East side of City Hall Plaza between West 4th Street and West 5th Street as Residential Parking Zone 4.

On motion of Ms. Hudson, seconded by Ms. Elam. The following vote was taken: Yeas: Hudson, Haynes, Elam and Lee. Nays:0

Public Comment.

Thaddeus Kirkland, 1027 ½ W. 8th Street, asked if residents park in front of their own driveways and receive a ticket are those tickets rescinded.

Mr. Lanier, stated that would be correct under some circumstances, generally yes. He advised they could speak further about that later. He continued, stating if they are parked in front of their driveway and it is not inhibiting other traffic, other driveways or the sidewalk then in most cases it is rescinded. There is a state standard that says you cannot park in front of your driveway or any driveway whether it is yours or not because of emergency vehicles, emergency status, etc... that's the extreme... in such that a person's house is on fire and they are parked in front of the driveway and the fire apparatus doesn't have any access, but that again if you are not encumbering any other part of a violation like the sidewalk then yes we will rescind that.

Thaddeus Kirkland, thanked Mr. Lanier for clarity.

There being no other business to come before the Board, the meeting was adjourned at 10:43 AM.

Respectfully submitted,

Janell Brown
Recording Secretary