

**MINUTES FOR MEETING OF THE  
CHESTER PARKING AUTHORITY BOARD  
December 16, 2021**

The Chester Parking Authority Board of Directors convened in regular session on Thursday, December 16, 2021, at 10:33 AM, in Chester City Hall, 1 Fourth Street, Chester, PA 19013. The meeting was available virtually through Zoom, which was available to the public.

The Acting Chairman called the meeting to order. A quorum was declared present.

Duane Lee	Acting Chairman
Eleese Elam	Acting Secretary (Virtually)
Pamela Haynes	Member (Virtually)
William Al Jacobs, Esquire	Solicitor
Janell Brown	Recording Secretary
Erwin Lanier	Project Manager

**Approval of the Minutes**

The Minutes of the November 18, 2021 Board Meeting were approved.

On motion of Ms. Haynes, seconded by Ms. Elam. The following vote was taken: Yeas: Haynes, Elam and Lee. Nays:0

**Public Comment**

There was no public comment at this time.

**Monthly Report**

Erwin Lanier, Project Director, announced the immobilization vehicle project will be starting by the end of the year and encouraged everyone to go to the Chester Parking Authority's website and click the clicker to obtain further information.

Mr. Lanier read the following:

*The City of Chester will implement a long-standing practice intended to encourage motorists to pay outstanding tickets. Specifically, Section 503.09 (h) (5) of the Chester City Ordinance, authorizes the City to immobilize or impound scofflaw vehicles, defined as those with three or more outstanding parking tickets and/or that owe more than \$500 in fines and late fees. While the ordinance allows the City to impound scofflaw vehicles, immobilization is the preferred approach because it is less punitive as motorists won't have to retrieve their vehicle from an impound lot and pay additional tow and storage fees. Under the new system, Parking Enforcement Officers will scan license plates with electronic readers as they patrol City streets and parking lots to identify scofflaw vehicles. It is important to note that ample warning is provided prior to being boot eligible. At least three notices are mailed to the vehicle owner encouraging them to pay these fines and fees and warning them that immobilization or impoundment is a possible sanction if these outstanding debts are not satisfied.*

Mr. Lanier explained this is an enforcement project for those individuals who have not paid their tickets and it is in no way trying to dissuade parking nor is it meant to discourage people from coming to the City of Chester to shop or conduct business. Mr. Lanier further explained this is a 104 year old law that is recognized nationally and we are appropriate with other cities.

Mr. Lee asked Mr. Lanier to provide the website and phone number for the Chester Parking Authority.

Mr. Lanier provided the website, chesterparking.com and phone number 484-480-4423.

Recording Secretary proceeded to read the Resolutions.

**1. Resolution – To enter into a Redevelopment Cooperation Agreement with the Redevelopment Authority of the City of Chester:**

That it does hereby approve entering into a Redevelopment Cooperation Agreement with the Redevelopment Authority of the City of Chester, for the sole purpose of combating blight and promoting redevelopment within the City of Chester.

**FURTHER**, it does hereby authorize the Acting Chairmen to execute said Agreement for and on behalf of the Chester Parking Authority.

**FURTHER**, said Agreement is contingent upon the final approval of the Authority’s Solicitor.

On motion of Ms. Haynes, seconded by Ms. Elam. The following vote was taken: Yeas: Haynes, Elam and Lee. Nays:0

**2. Resolution- To transfer parcels to the Redevelopment Authority of the City of Chester:**

**WHEREAS**, the Parking Authority of the City of Chester’s charter expired in 2016; and

**WHEREAS**, upon expiration control of all real property titled to the Parking Authority of the City of Chester was assigned to the City of Chester; and

**WHEREAS**, in 2018 the City of Chester entered a management agreement with PFS VII, LLC, to monetize lots owned by the Parking Authority of the City of Chester; and

**WHEREAS**, in 2019 the City of Chester established the Chester Parking Authority pursuant to the Parking Authority Law, 53 Pa. C.S.A. §§ 5501-5518; and

**WHEREAS**, upon establishment any and all assets which were assigned to the City of Chester were transferred to the Chester Parking Authority; and

**WHEREAS**, the Chester Parking Authority is the current owner of a parking lot located at E. 7<sup>th</sup> Street, in the City of Chester; and

**WHEREAS**, the City of Chester desires to return the stated parking lot to productive use.

**NOW, THEREFORE, THE BOARD OF THE CHESTER PARKING AUTHORITY DOES RESOLVE:**

That it does hereby authorize the transfer of the parcels known as E. 7<sup>th</sup> Street to the new Redevelopment Authority of the City of Chester for redevelopment purposes.

On motion of Ms. Haynes, seconded by Ms. Elam. The following vote was taken: Yeas: Haynes, Elam and Lee. Nays:0

**3. Resolution – To set the 2022 Board Meeting Dates:**

That the regular meetings of the Chester Parking Authority Board will be held in the Municipal Building, One Fourth Street, Chester, PA 19013, at 11:00 A.M, prevailing time, on the following dates for the year 2022, said dates and times are subject to change due to COVID-19 restrictions and/or state mandates.

January	20	July	21
February	17	August	18
March	17	September	15
April	21	October	20
May	19	November	17

June 16

December 15

**FURTHER**, the proper designated official is hereby directed to advertise the foregoing as required by law.

On motion of Ms. Haynes, seconded by Ms. Elam. The following vote was taken: Yeas: Haynes, Elam and Lee. Nays:0

Public Comment.

No Public Comment.

Mr. Lee announced today is the annual State Rep and Mayor Senior Luncheon at St, Luke's Community Christian Church.

There being no other business to come before the Board, the meeting was adjourned at 10:43 AM.

Respectfully submitted,

Janell Brown  
Recording Secretary